

# DYNAMIC PACKAGES

## for SynXis Property Hub

### How to Set Up Dynamic Packages to Sell on the Brand Website

1

## Complete SynXis CR Package Form

Complete the [SynXis CR Static & Dynamic Package Form](#).

### Important:

- **Package Type:** must be Dynamic Enhanced.
- **Package Code:** create a unique package code.
- **Package Description:** view the [Package Description Guidelines](#).
- **Package Category:** must be selected for your package to display on the brand website. The value selected here will populate values in the Category Types field View the [Package Categories and Subcategories Table](#).
- **Category Type:** selected value will determine the image displayed (based on package subcategory). [View a library of images here](#).
- **Daily Inventory Allotment:** insert the maximum number of packages to be sold per day, or select Unlimited.

For additional information on the package field names, please refer to the [Dynamic Packages Frequently Asked Question](#) document.

3

## Submit package request to MyRequest

Submit a request ticket with the completed form through [MyRequest](#). Be sure to attach the form. Once you have submitted your request, the MyRequest team will build the package in SynXis CR.

4

## Confirm package availability

When you receive a completion notice from MyRequest, confirm your package availability by shopping the package on the brand website to ensure the package and pricing displays correctly.